



Arlyce Cleveland, LTD  
CERTIFIED PUBLIC ACCOUNTANTS & CONSULTANTS

## Rental Property Worksheet

Use this worksheet to report income and expenses for each rental property you own. If you have multiple properties, please complete a separate worksheet for each one.

### Property Information

Property Address \_\_\_\_\_

Date Acquired \_\_\_\_\_

Date Property Was First Rented \_\_\_\_\_

Total Days Rented This Year \_\_\_\_\_

Total Days Used Personally \_\_\_\_\_

Percentage of Personal Use \_\_\_\_\_

### Rental Income

Total Rents Received \_\_\_\_\_

### Expenses

Advertising \_\_\_\_\_

Auto and Travel \_\_\_\_\_

Cleaning and Maintenance \_\_\_\_\_

Commissions \_\_\_\_\_

Insurance \_\_\_\_\_

Legal and Professional Fees \_\_\_\_\_

Management Fees \_\_\_\_\_

Mortgage Interest \_\_\_\_\_



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Repairs \_\_\_\_\_

Supplies \_\_\_\_\_

Real Estate Taxes \_\_\_\_\_

Utilities \_\_\_\_\_

HOA Fees \_\_\_\_\_

Other (please specify) \_\_\_\_\_

### **Depreciation Information**

Cost of Property \_\_\_\_\_

Cost of Land (if known) \_\_\_\_\_

Cost of Improvements \_\_\_\_\_