

**2016 Worksheet  
Company Provided Vehicles**

Client: \* \_\_\_\_\_

Employee: \* \_\_\_\_\_ Social Security #\* \_\_\_\_\_

Auto Description: \* \_\_\_\_\_

If purchased in 2016: Date acquired \* \_\_\_\_\_ Purchase Price \$ \* \_\_\_\_\_

Retail value per NADA book as of purchase: \$ \_\_\_\_\_  
(or auto acquisition date if that is later)

IRS "Annual Lease Value" factor based on the above value: \$ \_\_\_\_\_  
Pro-Rate to cover period less than 12 months: (?/12=%) x \_\_\_\_\_ %  
Annual Lease Value for 2016: \$ \_\_\_\_\_

Personal Use %:

a) 11-01-15 to 10-31-16 personal miles: \* \_\_\_\_\_ (a)  
11-01-15 to 10-31-16 total miles: \* \_\_\_\_\_ (b)  
Ratio (a/b=%) x \_\_\_\_\_  
Personal Use Lease Value: \$ \_\_\_\_\_ (PV1)

Plus: Factor for Company-Provided Gas Used Personally:

Total Personal Miles per Above: \_\_\_\_\_ (a)  
Less: Mileage where gas was paid for personally (vacations, etc) \* \_\_\_\_\_  
Total Personal Miles on company gas: \_\_\_\_\_ x 5.5 cents  
Additional Value of Company paid gas: \$ \_\_\_\_\_ (PV2)

**Annual Personal Use Value for 2016: (PV1 + PV2)** \$ \_\_\_\_\_

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Alternate Method: (Available only if estimated fair-market value of vehicle is less than \$15,300 and annual mileage is at least 10,000 miles.)

Personal mileage (01/01/16 to 12/31/16) \_\_\_\_\_ x \$.54 \$ \_\_\_\_\_

Authority: Reg. 1.61-2T Q/A 11-19

Gross Wages: \$ \_\_\_\_\_  
FICA: \$ \_\_\_\_\_  
Medicare: \$ \_\_\_\_\_  
Net Wages: \$ \_\_\_\_\_

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Officer health (&dental) insurance paid in 2016 by the company \$ \_\_\_\_\_